



**Shining Stars Preschool**  
Rio Rancho Public Schools  
4477 9<sup>th</sup> Avenue NE, Rio Rancho, NM 87124  
505-892-7735

Principal: Kimberly Johns  
**Where all students SHINE!**

### The Shining Stars Preschool Application Guidelines

- The Rio Rancho Public Schools Shining Stars Preschool provides a quality program with certified teachers and therapists and opportunities to acquire academic, language, motor and social skills. Our district strives towards inclusion and maximum interaction among all children.
- The final number of available preschool slots depends on the funding we receive from the State Department of Education for our Pre-K Program. This is a yearly grant and can change from year to year.
- There are two preschool sessions; AM and PM. The AM session is from 8:05am to 11:15am and the PM session is from 12:05pm to 3:15pm. Classes are four days a week; Monday, Tuesday, Thursday and Friday. Your child will receive a healthy snack daily.
- All applicants for prekindergarten **must be 4 years old before September 1, 2018** and going to kindergarten the following school year. **There are no exceptions.** Applications must be received by the Shining Stars office no later than April 18, 2018 @ 4:00pm. Typically we are funded for 330 prekindergarten students in our lottery.
- All applicants for preschool **must be 3 years old before September 1, 2018. There are no exceptions.** Applications must be received by the Shining Stars office no later than April 18, 2018 @ 4:00pm. Typically we are funded for 30-40 preschool students in our lottery.
- A lottery system will be used to select the general education children who are eligible for preschool and prekindergarten participation. You will be notified if your child is accepted into the program once we receive verification from the State Department of Education for our Pre-K Program funding. This typically occurs in June.
- Limited bus service may be available, depending on funding. We encourage families to become part of their child's daily routine at school by volunteering in the classroom and participating in parent groups.
- **Attendance is required.** Regular attendance is imperative for children to make progress, gain new skills and to truly get the most from their preschool experience. We also understand that children will get sick and we ask that absences are called in to our school's attendance line. An excessive amount of absences could lead to your child being dropped from the program.

- As a parent, guardian and family member of a preschooler at SSP, you become part of our school community. You will receive a Shining Stars Handbook that includes all of the rules, regulations and policies for our school. To ensure the safety of our children, families and staff, you will be asked to read and follow the guidelines of the Shining Stars Handbook.
- **Upon acceptance to the program**, please note that families will be required to complete the following:
  - **Proof of Residency:** A utility bill with your residence address will need to be presented and copied by our staff for our school records.
  - **Original Birth Certificate:** The original birth certificate will need to be presented and copied by our staff for our school records.
  - **Immunization Records for your Child:** Your child will not be able to attend the first day of school if their immunizations are not current. The Health Office will notify you prior to the first day of school if your child is not up to date on immunizations. The student may return to school when the school nurse **receives and reviews** current immunizations, documentation of an appointment for immunizations or a current, completed, notarized exemption form.
  - **Formal Registration:** Once the above documents are presented at the school site for your preschool child, you will receive information on how to complete the final steps of the registration process.
  - Your child's teacher will schedule a Home Visit before the first day of school.
- If your child is **not** selected in the lottery, his or her name will be added to our waiting list. You will be notified if a spot becomes available via the phone. If your phone number changes or if you wish to be removed from the waiting list, please contact our front office so that we can maintain your current information on your application at 892-7735 x511. Please be aware that spots do and will become available throughout the school year.

**We appreciate your time, effort and cooperation during this lottery application process. Thank you for your interest in Shining Stars Preschool.**



**DUE DATE: April 18<sup>th</sup>, 4:00PM** Child's Age as of 8/31/18 \_\_\_\_\_ Date received: \_\_\_\_\_

**Shining Stars Preschool Application**

Child's Name: \_\_\_\_\_ Date of Birth: \_\_\_\_\_ M \_\_\_\_ F \_\_\_\_

Address: \_\_\_\_\_ City: \_\_\_\_\_ State: \_\_\_\_\_ Zip: \_\_\_\_\_

Parent(s) Name(s): \_\_\_\_\_ Email Address: \_\_\_\_\_

Phone #(s): \_\_\_\_\_ **Neighborhood Elementary School:** \_\_\_\_\_

Has your child been screened by Child Find or received special services in the past or currently?  
yes \_\_\_\_ no \_\_\_\_ If yes, when? \_\_\_\_\_

Does your child currently receive speech therapy services at SSPS? Yes \_\_\_\_\_ No \_\_\_\_\_

Please list **all adults** in the home:

Last Name	First Name	Date of Birth	Last grade completed	Relationship to child	Place of work

Primary Language: English \_\_\_\_ Spanish \_\_\_\_ Other language(s) spoken: \_\_\_\_\_

If possible, would you like your child in a bilingual classroom? Yes No Not Sure

Do you or your child receive public financial assistance? Please check those that apply:  
**AFDC** \_\_\_\_ **WIC** \_\_\_\_ **SSI** \_\_\_\_ **Medicaid** \_\_\_\_ **SNAP** \_\_\_\_ **TANF** \_\_\_\_ **Foster Care** \_\_\_\_ Other: \_\_\_\_\_

Please list all children/siblings (other than child applying):

Name of Child	Living at home?	Age	Grade	Special Needs?	Receiving tutoring at school?	Relationship to child applying

Family history of any of the following: Please check those that apply.  
Alcoholism \_\_\_\_ Drug dependence \_\_\_\_ Mental Illness \_\_\_\_ Learning Problems \_\_\_\_ Abuse \_\_\_\_

Has there been a separation or divorce? Yes \_\_\_\_ No \_\_\_\_ If yes, when? \_\_\_\_\_

Early development:

Was your child's birth: Full term \_\_\_\_ Premature \_\_\_\_ Late \_\_\_\_

Has your child had any chronic or major health problems? List: \_\_\_\_\_

\_\_\_\_\_

Is your child potty trained? Yes \_\_\_\_\_ No \_\_\_\_\_

Number of times your child has moved since birth: \_\_\_\_\_

Does your child currently attend preschool? Which one? \_\_\_\_\_

Do you have another child who attends SSPS? yes \_\_\_\_\_ no \_\_\_\_\_

Name \_\_\_\_\_ Session AM PM

1. Please describe your child (interests, likes, dislikes, strengths, etc.)
2. My child is bothered by:
3. Has your child participated in any other programs? (such as private preschool, dance lessons, sports, daycare, etc.)
4. I am worried about:
5. Please circle your first preference for a class session. AM PM No preference

If there are any reasons your child MUST attend an AM or PM session please explain. This is considered when placing your child. **Session changes are not made during the school year.**

6. Is there anything we didn't ask that you would like to share?

I understand that the preschool is a **half-day program that meets four days a week**: Monday, Tuesday, Thursday and Friday. There is no school on Wednesdays. I also understand that completing this application **does not** guarantee my child's participation in the preschool, and that there will be a lottery to fill the slots for General Education students. I understand that, depending on the New Mexico Pre-K Program funding, there may be a sliding scale tuition.

---

Parent signature

Date

**Please keep the Application Guidelines page for your information, and return this application page to the Shining Stars Preschool office by Wednesday, April 18, 2018 by 4:00 PM. (Applications received after this date will not be included in the lottery.) 4477 9<sup>th</sup> Ave NE (at the corner of Rockaway and Northern).**